

## Information to job seekers (f/m)

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Thank you for applying for a job with SecureLink Germany.

As part of our recruitment process, we will process your personal data as set out in this notice. SecureLink is data controller with respect to the personal data collected and processed as part of the recruitment process.

In order to evaluate your application, we will process the information, including the personal data, which you have disclosed in your job application and CV. We recommend that you do not disclose sensitive personal data, such as information revealing racial or ethnic origin, religion, trade union membership, sexual orientation, health, etc. in your application.

If the job position requires you to complete personality tests or similar, you will be informed hereof when we have processed your application. The results of such tests will be treated confidentially but will be included in our evaluation of your application.

We may also request that you provide us with a copy of your criminal record depending on the position for which you are applying. Such information will also be treated confidentially.

The basis for our processing of your personal data is your request for our evaluation of your application and CV prior to the potential execution of an employment contract as well as your consent for certain processing.

As part of our evaluation of you and your application we may wish to take references from your previous and/or current employers. We will only take up references if you have consented hereto.

If you are offered a position with SecureLink, your application and additional personal data obtained during the recruitment process will become part of your employee record.

If you are not offered a job, we will store your application and any additional personal data obtained during the recruitment process for a period of 6 months following our rejection unless you have provided your consent to the storage hereof for a longer period. Your personal data will be stored in our recruitment system, Confluence (on premise) and Microsoft O365.

Any consent that you may have provided during the application and/or recruitment process may be withdrawn at any time by contacting us.

Your personal data may be shared with other group companies if relevant. Those companies are:

- SecureLink Nederland B.V. (The Netherlands)
- SecureLink NV (Belgium)
- SecureLink UK Limited (United Kingdom)
- SecureLink Denmark A/S (Denmark)
- SecureLink Norway AS (Norway)

- SecureLink Sweden AB (Sweden)
- Agile SI GmbH (Germany)

You have a right of access to the personal data processed about you, subject to certain statutory exceptions. Furthermore, you can object to the collection and further processing of your personal data. In addition, you have the right to request that any processing is limited, that your personal data is corrected, if necessary, or under certain circumstances deleted.

In certain situations, you may also request that we provide you with an overview of your personal data in a structured, commonly used and machine-readable format and request us to transmit such data to you or another data controller.

If you want to exercise any of your rights or if you have any questions regarding this privacy notice or the processing of your personal data, you may contact us at:

**SecureLink Germany GmbH**

Datenschutzbeauftragter  
Felix Möckel

Paul-Gerhardt-Allee 24  
81245 München  
Telefon: +49 (0) 89 2000148-2838  
E-Mail: [datenschutz@de.securelink.net](mailto:datenschutz@de.securelink.net)

If you have any complaints regarding the processing of your personal data, please contact us at [datenschutz@de.securelink.net](mailto:datenschutz@de.securelink.net).

You may also file a complaint with the

**Bayerisches Landesamt für Datenschutzaufsicht (BayLDA)**

Promenade 27  
91522 Ansbach  
Telefon: +49 (0) 981 53 1300  
Telefax: +49 (0) 981 53 98 1300  
E-Mail: [poststelle@lda.bayern.de](mailto:poststelle@lda.bayern.de)

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I hereby confirm that I have read and understood the contents of this notice and agree to the processing of my personal data as set out herein.

I hereby consent to the storage of my personal data collected during the recruitment process for a period of 6 month from the time of my application in order to be considered for other available positions within SecureLink. I can at any time withdraw my consent.